

NE California Wildland Urban Interface (WUI) Coordinator

SALARY: \$19.70 - \$29.60 Hourly
OPENING DATE: 3/01/22
CLOSING DATE: 3/15/22 11:59 PM
OF OPENINGS: 1
BENEFITS: This position is eligible for a full benefits package.

LOCATION: Burney, McArthur, Bieber, CA
EMPLOYER/CONTACT: Sharmie Stevenson, 530-299-3405

Job Description:

To promote, manage and direct fuels reduction and community wildfire preparedness at the area local level, reducing the risk of wildfire in the wildland-urban interface. More specifically, to coordinate the communities wildfire risk reduction local efforts, lead community wildfire preparedness planning, along with design and implement fuel reduction projects. In all phases of work, to develop positive working relationships with landowners, communities and community leaders, fire departments, Cal Fire, nonprofit organizations and a range of other State and Federal land management agencies.

Principal of Duties:

- Pursue funding opportunities in collaboration with the Watershed Principal and Executive Director for the Pit and Fall River RCDs.
- Assist with writing grants for program(s) and carry out necessary grant monitoring and reporting.
- Strategically plan and Implement project work by utilizing local resources, contracting work to private contractors, and mobilizing homeowners and other volunteers. The implementation process includes obtaining landowner permission forms, getting archaeological clearances, preparing scopes of work, tracking in-kind match, overseeing and monitoring on-the-ground work, tracking progress, and documenting completion (reports). Tracking, maintaining and replacing equipment for fuels work, including trailers, chainsaws, hand tools, and a future brush chipper.
- Community Engagement/Education – Attend, coordinate and help facilitate community, homeowner association, and other related meeting opportunities to deliver presentations and educational materials, promote wildfire risk reduction programs, and strengthen community-based relationships.
- Community Wildfire Preparedness/Protection Plans (CWPPs) – Facilitate the maintenance of existing of CWPPs. Coordinate and hold meetings for the Burney Basin FSC. Coordinate with the newly formed Fall River FSC. Coordinate with the Modoc County FSC.
- Coordinate homeowner wildfire lot assessments in collaboration with the local fire jurisdictional organization.
- Promote national wildfire preparedness programs including Fire Adapted Communities, Firewise Communities USA, and Ready, Set, Go!
- Collaborate with interagency groups, other state agencies, federal partners, nonprofits, local government, watershed planning groups to pursue projects of mutual interest and to share resources.

The Ideal Candidate:

- High energy, drive and passion for wildfire related issues.
- Attention to personal relationships, careful partnership building and follow through.
- Team player with the ability to collect many different types of input and move projects forward in positive, productive ways.
- Communication (written and oral) – Incumbent must have well-developed writing skills and be able to provide clear, persuasive and convincing oral communication
- Understand and effectively speak to wildfire-related issues to deliver consistent and site-specific messaging about wildfire risk and mitigation actions.
- Have knowledge of wildfire, forestry and general landscape ecology to design sustainable and cost-effective fuels treatment.
- Understanding of vegetation management (fuels reduction), fire behavior, and have technical ability to implement project work.
- Skills in coordinating with land management agencies to plan for and implement strategic cross-boundary fuels-reduction treatments.
- Ability to develop educational material and make presentations.
- Understanding of contract administration specific RCDs procurement policies.
- Knowledge of financial systems and expense tracking.
- Knowledge of suite of Microsoft programs (word, excel, power point, access), ESRI tools (Arcmap & ArcGIS online), Internet and Adobe products.
- Knowledge with common tools including chainsaws, chippers, and bullhogs. Understand safety issues and have a knowledge of the capacity of crews and equipment to complete work in different fuel types.

Why you should join our team:

The opportunity to see one's hard work benefit the area, counties, and communities every day is rewarding and fulfilling. The Modoc Plateau region of NE California is a dynamic landscape comprised of five counties: Burney, Fall River, McArthur, Bieber, and Adin. Each area has its unique environment, communities, priorities and challenges. The existing RCD team, consisting of employees and consultants, is a tight knit group of diligent, resourceful and creative workers, always willing to help and work towards a common goal.

The RCD:

Learn more about Resource Conservation Districts at <https://carcd.org/> or fallriverrcd.org and pitrcd.org

EXAMPLE OF DUTIES:

TYPICAL QUALIFICATIONS:

- Bachelors degree in Forestry, Natural Resources Management or Communications.
- Understand and effectively speak to wildfire-related issues to deliver consistent and site-specific messaging about wildfire risk and mitigation actions.
- Experience implementing project work, contracting resources and mobilizing volunteer resources to complete identified objectives.
- Knowledge with common tools including chainsaws, chippers, and bullhogs. Understand safety issues and have a knowledge of the capacity of crews and equipment to complete work in different fuel types.

- Understanding of contract administration specific to RCD procurement policies.
- Knowledge of wildland fire NWCG, RED CARD certification with a minimum of two seasons work experience.
- DNR and FFSL required training.

SUPPLEMENTAL INFORMATION:

- Risks which may require the use of special safety precautions and/or equipment.
- Requires field work in inclement weather and rough terrain; Work requires physical exertion with the ability to stand for long periods of time, walk over rough surfaces, bend, lift heavy items (Up to 50 lbs); Vehicle operation in rough terrain; Work around heavy equipment operations and chainsaw usage.