

Pit Resource Conservation District  
Minutes for the meeting held 4/11/19

M.C.T.O. at 6:10 pm by Chairman Andy Albaugh. Board members present: Alan Nelson, Kolten Hawkins, and Tim Babcock. Staff present: Sharmie Stevenson. M/S/C Tim/Alan to approve the minutes from the 2/11/19 meeting as read. M/S/C Tim/Alan to approve the 3/18/19 meeting minutes with the following changes: The meeting was held in Alturas and the adjournment time was 7:48 pm.

Sharmie reported on the Cal Fire CCI grant and the change in funding from \$9 million to \$5 million and the meeting that took place earlier in the week to make project changes. She also told the board about the DOC grant and when it is expected to start and tasks that will be covered.

Sharmie handed out the profit and loss, balance sheet, transaction reports and bank statements for the boards review. M/S/C Tim/Kolten to approve the reports.

Sharmie gave the board a revised procurement policy to review for approval at the May meeting.

M/S/C to approve the new CCI resolution. All members were in favor.

M/S/C Alan/Kolten to pay the payroll and bills and the Frontier bill.

M/S/C Kolten/Alan to change Sharmie's title from Business Manager to Executive Director for consistency.

M/S/C Kolten/Tim to adjourn the meeting at 7:35 pm

Alan asked that the next meeting return to a start time of 7:00 pm

Respectfully Submitted,

Sharmie Stevenson, Executive Director

